

Northpark Water Supply Corp.
276 C.R. 432
Dayton, TX 77535
936-258-7970

MINUTES FROM JANUARY 25, 2023 BOARD MEETINGS

The meeting was called to order by President, Debbie Parker. Present at the meeting, were Board members: Tere Brenner, Brad Stevens, JR Ungles, Vickie Barker and Lilly Ellis from the community. Bryron Guillory was absent.

The Board reviewed the Minutes from the November and December meeting. There were no comments or questions concerning the minutes.

The Board reviewed the Financial Reports for November and December. Total income for November was \$5491. Monthly expenses totaled \$2470. A profit of \$3021 was recorded for the month of November. The total of funds on November 30 was \$223189. Total income for December was \$6963. Monthly expenses totaled \$3644. A profit of \$3318 was recorded for the month of December. The total of funds on December 31 was \$223189.

November and December Operator's Report for was reviewed. November usage - 390,500 gallons were pumped. Well hours pumped was 92.8. The usage for booster pump was 99.2 hours. 8 pounds of chlorine were used during the month. Generator was run 0 hours. December usage - 434,000 gallons were pumped. Well hours pumped was 102.3. The usage for booster pump was 102.8 hours. 14 pounds of chlorine were used during the month. Generator was run 0 hours.

The special interest items that were discussed:

- Standard Fee Increase goes into effect January 31, 2023
- Rate increase discussed from \$35 to \$38.50 and \$5 to increase \$.50 every 3 months for 1 year effective Feb 2023 and approved.
- Generator Repair person to come out and check unit.
- Canopy Cowboy Tree Services – cut tree to office last month
- February 26 @ 4:30pm for the annual and monthly meeting

Meeting was adjourned.

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MINUTES FROM FEBRUARY 26, 2023 BOARD MEETINGS

The meeting was called to order by President, Debbie Parker. Present at the meeting, were Board members: Tere Brenner, Brad Stevens, Vickie Barker, Lilly Ellis, JR Ungles and Byron Guillory.

The Board reviewed the Minutes from the February meeting. There were no comments or questions concerning the minutes.

The Board reviewed the Financial Reports for January. Total income for January was \$5074. Monthly expenses totaled \$3643. A profit of \$1431 was recorded for the month of January. The total of funds was \$224690.

The January Operator's Report for was reviewed. 2355900 gallons were pumped. 84.4 hours was the record hours used on the well. Booster pump hours recorded was 99.7. 10 pounds of chlorine were used during the month. Generator hours recorded was 0 and propane used was 0 pounds.

The special interest items that were discussed:

- Generator did not run – Generator repair did not show.

Set date for next meeting. Adjourn meeting

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MINUTES FROM MARCH 29, 2023 BOARD MEETINGS

The meeting was called to order by President, Debbie Parker. Present at the meeting, were Board members: Vickie Barker, Tere Brenner, JR Ugles, Lilly Ellis, and Brad Stevens. Byron Guillory was absent .

The Board reviewed the Minutes from the February meeting. There were no comments or questions concerning the minutes.

The Board reviewed the Financial Reports for February. Total income for February was \$4426. Monthly expenses totaled \$655. Total profit in February was \$3771. The total of all funds on deposit was \$224,690.

The Operator's Report for February was reviewed. Wells pumped - 307500 and ran 72.4 hours. Booster hours was – 62.6 hours. 10.00 pounds chlorine were used during the month. Generator had 0 hours run time and 0 pound propane used.

The special interest items that were discussed:

- Larger capacitor installed on the generator. Generator running correctly now.
- New meter installed at front lot – Cisneros

Adjourn Meeting

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MINUTES FROM APRIL 26, 2023 BOARD MEETINGS

The meeting was called to order by President, Debbie Parker. Present at the meeting, were Board members: Vicki Barker, Tere Brenner, JR Ungles, Brad Stevens Lilly Ellis, and Byron Guillory.

The Board reviewed the Minutes from the March meeting. There were no comments or questions concerning the minutes.

The Board reviewed the Financial Reports for March. Total income for March was \$8366. Monthly expenses totaled \$4421. A total income of \$3945 was recorded for the month of March. The total of all funds on deposit was \$232407.

The Operator's Report for March was reviewed. Total pumped on both wells was 338800 gallons. Well hours for both wells - 80.1 hours. Booster pump ran 73.8 hours. Chlorine used was 11 pounds during the month. The generator was not run and no propane used.

The special interest items that were discussed:

- Cisneros – put up fence over water main and enclosed the meter. Asked him to move fence. Possibility pull meter if he doesn't move fence.
- Rusty looking water – Operator will be asked to pull a sample from the houses that are having an issue.

The meeting was adjourned.

Next Meeting May 31@ 600pm

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MINUTES FROM MAY 31, 2023 BOARD MEETINGS

The meeting was called to order by President, Debbie Parker. Present at the meeting, were Board members: Betty Rundell, Tere Brenner, JR Ugles, Byron Guillory, Brad Stevens and Lily Ellis.

The Board reviewed the Minutes from the April meeting. There were no comments or questions concerning the minutes.

The Board reviewed the Financial Reports for April. Total income for April was \$5476. Monthly expenses totaled \$717. A profit of \$4758 was recorded for the month of May. The total of all funds on deposit was \$237166.

The Operator's Report for April was reviewed. Well pumped 336,600 gallons and ran 79.5 hours. Booster hours was 86.1. Chlorine used was 8 Lbs. Generator hours used was 0.

The special interest items that were discussed:

- Cisneros has threatened Debbie Parker for informing him that he couldn't put a fence in front of the utility easement. JR contacted the county attorney to help. Northpark is going to lock out meter because Mr. Cisneros has no building to do plumbing inspection that is required for the water to be turned on.
- Daley dug into the main water line. Had to call out an emergency contractor to fix the line.
- Vespie has a tree growing out of a pipe near the front of their property that could damage the main water line.

The meeting was adjourned.

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MINUTES FROM JUNE 28, 2023 BOARD MEETINGS

The meeting was called to order by President, Debbie Parker. Present at the meeting, were Board members: Tere Brenner, Byron Guillory, Lilly Ellis, JR Ungles, Brad Stevens and Byron Guillory.

The Board reviewed the Minutes from the May meeting. There were no comments or questions concerning the minutes.

The Board reviewed the Financial Reports for May. Total income for May was \$5832. Monthly expenses totaled \$1412. A profit of \$4419 was recorded for the month of June. Total in all accounts \$235190.

The May Operator's Report for was reviewed. 413,700 gallons were pumped & wells ran 97.8 hours. Booster pumps ran 97.9 hours and 10 pounds of chlorine were used during the month. Generator ran 0 hours.

The special interest items that were discussed:

- Cisneros took down fence – inspector came to let him know he couldn't have water turned on
- Bermea, Jimenez/Bermea, Moulton, Cisneros – given TCEQ requirements for CSI.
- Letters were sent to people with fences on the water main. Mary Trust should be okay with her fence. However, when the water main is replaced or maintained the fence can be taken down they are responsible for the charges.
- Letter sent to Daley that \$1707 was added to his account to pay out \$142.25 for 12 months. (Repair to main line his cut when putting in a post.)

Schedule next meeting – July 26 @ 600pm
Meeting was adjourned

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MINUTES FROM JULY 26, 2023 BOARD MEETINGS

The meeting was called to order by President, Debbie Parker. Present at the meeting, were Board members: Tere Brenner, Byron Guillory, Lilly Ellis, JR Ungles, Brad Stevens and Byron Guillory.

The Board reviewed the Minutes from the June meeting through email. There were no comments or questions concerning the minutes.

The Board reviewed the **Financial Reports** for June. Total income for June was \$6311. Monthly expenses totaled \$2261. A profit of \$4109 was recorded from the month of June. The total of funds on deposit in checking was \$9581. \$15,000 transferred into Capital improvement. Total in all accounts \$243351.

The **June Operator's Report** for was reviewed. 371,400 gallons were used for 88.1 hours. Booster pump hours were 82.1 hours. 12 pounds of chlorine were used during the month. Generator ran 52422 hours. Propane used 70 pounds.

The special interest items that were discussed:

- Looking for a new meter reader. Hewey wants to retire.
- Might need a new generator.
- Cisneros completed CSI inspection and will have water turned on.
- Daley has started making payments for the \$1707 pipe repair. Insurance denied the claim.

Meeting was adjourned – Next meeting 8/30/23 @ 6pm

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MINUTES FROM SEPTEMBER 27, 2023 BOARD MEETINGS

The meeting was called to order by President, Debbie Parker. Present at the meeting, were Board members: Tere Brenner, Vicki Barker, Brad Stevens, Byron Guillory, Lilly Ellis, and JR Ugles.

The Board reviewed the Minutes from the August meeting. There were no comments or questions concerning the minutes.

The Board reviewed the Financial Reports for August. Total income for August was \$7061. Monthly expenses totaled \$2148. A profit of \$4913 was recorded for the month of August. The total of all funds on deposit was \$247,300.

The Operator's Report for August was reviewed. Well's pumped 573,000 gallons and hours run 115.6. The Booster pump was run 113.2 hours. 15 pounds of chlorine were used during the month. Generator was hours 55481 and propane used was 68 pounds.

The special interest items that were discussed:

- Rate increase suggestions
- Cisneros still has not asked for application
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The meeting was adjourned.

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MINUTES FROM OCTOBER 25, 2023 BOARD MEETINGS

The meeting was called to order by President, Debbie Parker. Present at the meeting, were Board members: Tere Brenner, Brad Stevens, Vicki Barker, JR Ugles, Lilly Ellis were present. Byron Guillory was absent.

The Board reviewed the Minutes from the September meetings. There were no comments or questions concerning the minutes.

The Board reviewed the Financial Reports for September. Total income for September was \$7183. Monthly expenses totaled \$3879. A profit of \$3303 was recorded for the month of September. The total of funds on deposit in checking was \$247300.

The September Operator's Report for was reviewed. 573000 gallons were pumped for 115.6 hours. Booster hours were 113.2. Chlorine were used during the month 15 pounds. Generate hours was 55481. Propane used was 68 pounds.

The special interest items that were discussed:

- TCEQ sent another violation about CCR – not notifying customers properly but we did mail it in and I sent it to Jeremy to resubmit again.
- Holcomb had a leak and complained about water leaking.
- Jeremy charged \$54 for work on system
- Two new people moved in, both passed the CSI inspection but needed back-flow preventors on outside faucets.
- Health inspector was notified of 2 trailers running off one septic tank at 2 different places in the neighborhood.
- Carol Rutherford is selling water to neighbor – cross

connection

- Dustin Shuttleworth didn't get his easement notarized.

The meeting was adjourned

Next meeting scheduled for November 15 @ 6pm

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MINUTES FROM NOVEMBER 15, 2023 BOARD MEETINGS

The meeting was called to order by President, Debbie Parker. Present at the meeting, were Board members: Tere Brenner, Brad Stevens, JR Ugles, and Byron Guillory were all present. Vicki Barker and Lilly Ellis were absent.

The Board reviewed the Minutes from the October meeting. There were no comments or questions concerning the minutes.

The Board reviewed the Financial Reports for October. Total income for October was \$7537. Monthly expenses totaled \$2904. A profit of \$4632 was recorded for the month of October. The total of funds on deposit in checking was \$255316 .

The October Operator's Report for was reviewed. 479,100 gallons were pumped for 114.8 hours. Booster hours were 122.8. Chlorine gas usage for the month was 15 pounds . Generate hours was 55924. Propane used was 68 pounds.

The special interest items that were discussed:

- Zachary has a leak.
- Leak in office building. Debbie and Hewey got harp to cover until can get a roof repair. Brad to call about roof repair.
- Discussed the tariff and the increase. TRWA sent in a new Tariff in 2022 but we need to send in the increase we completed in to the PUC.
- Sutterworth did get the easement notarized

The meeting was adjourned

Next meeting is cancelled because of holidays

2023 FINANCIAL REPORT NORTHPARK WSC

11/1/2023 Through 11/30/2023

Subcategory	Total
<u>Income Categories</u>	
WATER SALES	6,712.78
Total Income Categories	6,712.78
<u>Expense Categories</u>	
BANK ERROR	
Teller Error	390.36
Total BANK ERROR	390.36
BILLS	
Cellular	20.00
Electricity	251.60
Total BILLS	271.60
BOOKKEEPING	400.00
CHLOR DEL	20.00
MATERIALS	
Roofing	38.95
Total MATERIALS	38.95
MISC.OPERATOR DUTIES	
MISC.OPERATOR DUTIES - Unassigned	230.00
Total MISC.OPERATOR DUTIES	230.00
OFFICE MANAGER	
OFFICE MANAGER - Unassigned	400.00
Total OFFICE MANAGER	400.00
OP. SERV. CHRG	
OP. SERV. CHRG - Unassigned	700.00
Total OP. SERV. CHRG	700.00
POSTAGE	
POSTAGE - Unassigned	321.00
Total POSTAGE	321.00
RETURNED CHECK FEE	262.00
Total Expense Categories	3,033.91
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Grand Total	3,678.87